

DEPARTMENT OF THE ARMY MRD-R 415-1-3
Corps of Engineers, Missouri River Division
P.O. Box 103, Downtown Station
CEMRD-CO-C Omaha, Nebraska 68101-0103

Regulation
No. 415-1-3

15 August 1991

Construction
DIVISION CONSTRUCTION AWARDS PROGRAM

1. Purpose. This regulation establishes the Division Commander's Award Program and recognizes exemplary achievement in the performance and management of construction projects in the Missouri River Division (MRD).

2. Applicability. This regulation applies to all elements of MRD, including civil and military construction programs.

3. Reference.

- a. AR 672-20, with HQUSACE Suppl 1.
- b. EP 690-1-12.

4. Awards. Each year MRD will select recipients from each District to receive awards as described below. These awards will exemplify outstanding performance which contributed to the mission and objectives of MRD with specific achievements addressed for the applicable award.

a. Contractor of the Year Awards.

(1) Two contractors will be recognized each year, one in Category I for contracts under five million dollars in value, and one in Category II for contracts over five million dollars in value. Awards will be made to the contractors having attained the following performance requirements:

(a) The contract was completed during the previous calendar year (1 January to 31 December).

(b) The contractor received an outstanding performance evaluation for the contract.

(c) The contractor displayed an exceptional spirit of cooperation and responsiveness.

(d) The project reflects quality workmanship.

(e) The project reflects timeliness of completion.

(f) The contractor's accident prevention program was outstanding.

(g) The customer has expressed praise for the contractor and satisfaction with the facility.

(h) Contractor must have been doing Corps of Engineers work for three years and is still actively pursuing Corps of Engineers work and is bondable.

(2) Nominations must be submitted to CEMRD-CO by 15 February.

(3) This award will be presented to each contractor by the Division Commander at an appropriate location and date.

b. Field Construction Engineer of the Year Award.

(1) This award will be presented by the Division Commander on the District's Corps Day to the engineer who has shown outstanding construction management during the past year (1 June to 31 May). Basis for this award will include evidence that the recipient:

(a) Promoted, developed, and implemented an outstanding Quality Assurance Program.

(b) Directed, managed, and controlled an efficient and effective contract administration function, i.e., modifications, claims, schedules, submittals, and reports, within his/her jurisdiction from award to contract completion.

(c) Promoted, developed, and implemented an outstanding accident prevention program within the contractor's and Government's operation.

(d) Demonstrated the ability to manage personnel resources through training and development reflected in employee performance and high employee morale.

(e) Maintained a high level of integrity and rapport with customer/user for coordination, interface, and transfer of facilities during construction and through the warranty period.

(2) Nominations must be submitted by 1 May.

c. Construction Inspector/Construction Representative of the Year (CI/CR) Award.

(1) This award will be presented by the Division Commander on the District's Corps Day to the individual who did an outstanding job in performing his/her duties and responsibilities during the previous year (1 June to 31 May), which should include the following:

(a) Maintained a consistent level of quality on construction projects.

(b) Provided timely and complete quality assurance reports.

(c) Maintained a professional working relationship with the using agency.

(d) Had an excellent safety record.

(e) Conducted timely labor interviews.

(f) Displayed the ability to integrate all engineering disciplines.

(g) Demonstrated the ability to operate independently and exercised sound judgment within the established authorities.

(2) Nominations must be submitted to CEMRD-CO by 1 May. The CI/CR runner-up should be considered for a Certificate of Achievement.

d. Hard Hat Award.

(1) This award will be presented by the Chief of Engineers to the individual who performed the best in managing quality during the previous year (1 June to 31 May).

(2) Nominees must meet the following criteria:

(a) Must be permanently assigned to a field office (area/resident/project office).

(b) Must NOT be the Area or Resident Engineer.

(c) Must NOT exceed a grade of GS-12.

(d) Must have occupied the same position for at least one year.

(e) Performance standards or job description must address quality management.

(3) Evaluation will be based on the following:

- (a) Demonstrated knowledge of the quality management process.
- (b) Demonstrated innovative methods for evaluating, controlling, and/or influencing the quality of work.
- (c) Provided leadership and training by sharing experience with the newer employees.
- (d) Relationships with peers, contractors, and users.
- (e) Attitude toward and dedication to success.
- (f) Maintenance of a professional working relationship with contractors.

(4) Examples of actions in support of Corps policy, e.g.:

- (a) Outstanding documentation on a weak contractor to validate unsatisfactory performance.
- (b) Professional maintenance of three-phase inspections.
- (c) Productive contributions in the biddability/constructibility/operability review process.
- (d) Aggressive action in the management of modifications and claims.
- (e) Instantaneous warranty assistance.

NOTE: WINNER SHOULD NOT NECESSARILY BE THE ONE WITH THE MOST ATTRACTIVE PROJECT OR WITH THE MOST ACCOMMODATING CONTRACTOR. WINNER SHOULD BE THE INDIVIDUAL WHO PERFORMS THE BEST IN THE PROCESS OF MANAGING QUALITY.

NOTE: DISTRICTS SHOULD CONSIDER THE HARD HAT RUNNER-UP FOR THE CI/CR AWARD AND THE DIVISION HARD HAT AWARD RUNNER-UP MAY ALSO BE CONSIDERED FOR THE DIVISION CI/CR AWARD.

(5) Each District will submit at least one name to CEMRD-CO by 10 January. The Director of Construction-Operations Directorate will make the final selection of the recipient of the USACE Hard Hat of the Year Award for the Missouri River Division. Selection process will be completed with notification to Headquarters United States Army Corps of Engineers, Construction Directorate, by 31 January of each year.

(6) This award will be presented by the Chief of Engineers at the annual Construction Engineers Conference.

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5. Procedures. District Commanders will nominate candidates for recognition and commendation for these awards as outlined in paragraph 4 above. The date for submitting nominations and backup data is listed for each award. These nominations will include appropriate support and documentation; i.e., data, performance results, photos, etc., upon which determination of the award recipient can be made. Districts should consider giving a minimum of \$1,000 cash award to nominees for the Hard Hat Award, Field Engineer of the Year Award, and the CI/CR Award.

6. Appendix. Enclosed is the summary chart of awards, qualifications, and submittal dates.

FOR THE COMMANDER:

/s/
GAYLERD E. DAVIS
Colonel, EN
Deputy Commander

Encl
Appendix A

Distribution:
CEMRD-CO (20)
CEMRK-CD (35)
CEMRO-CD (35)

APPENDIX A
SUMMARY CHART

<u>Award</u>	<u>Submission Required by Each District</u>	<u>Qualifications</u>	<u>Submittal Date</u>
Field Construction Engineer of the Year	1	Any Grade Outstanding Construction Quality Management	1 May
Construction Inspector Construction Representative of the Year	1	Any Grade Outstanding Quality Assurance	1 May
Hard Hat Award	1	Max of GS-12 Outstanding Construction Quality Management	10 Jan
Contractor of the Year Award for Projects Under \$5 Million	1	Outstanding Performance	15 Feb
Contractor of the Year Award for Projects Over \$5 Million	1	Outstanding Performance	15 Feb
Certificate of Achievement	Optional	Outstanding Performance	Open